



POSITION: BEVERAGE CART

REPORTS TO: GOLF PROFESSIONAL

POSITION SUMMARY:

Responsible for providing superior customer service to all guests. All duties are to be performed in accordance with Minnesota State laws and regulations, as well as The Summit Golf Club policies, practices and procedures.

QUALIFICATIONS:

Must be 18 years of age or older. Must have a high school diploma or equivalent. Must be able to communicate effectively, both verbally and written, in English. Excellent hospitality skills. Ability to lift and carry up to fifty (50) pounds at a time. Ability to perform various activities such as constant standing, walking, frequent bending, reaching, kneeling and squatting. Self-motivated with excellent organizational skills and attention to detail. Ability to work well around a large number of people. Ability to work well with people in a team environment. Ability to function in a fast paced environment, under short time constraints, and within established deadlines. Ability to work a flexible schedule including extended hours, weekends and holidays.

MAIN DUTIES AND RESPONSIBILITIES

Duties and responsibilities include, but are not limited to:

- Maintains a Guest focus while performing all duties.
- Responsibly prepares and serves alcoholic and non-alcoholic drinks to guests.
- Maintains bottles and glasses in an attractive and functional manner to support efficient drink preparation and promotion of beverages.
- Clears and resets tables in the Clubhouse area.
- Maintains cleanliness in all areas of the f&b area including counters, sinks, utensils, shelves and storage areas.
- Assists with the restocking and replenishment of bar inventory and supplies.
- Maintains good safety practices of employees and guests throughout the property.
- Maintains proper attire and appearance to guests at all times.
- Promotes and maintains the highest level of customer service to all SGC guests.
- Maintains a positive, friendly and enthusiastic attitude at all times.